



Department of State

# Foreign Affairs Manual

## VOLUME 1 – Organization and Functions

Transmittal Letter: ORG-70

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### SUBCHAPTER 210 BUREAU OF ADMINISTRATION (A)

#### MAJOR CHANGES

1. This issuance covers the merging of the former Safety and Health Division with the Fire and Safety Office (A/FBO/OPS/SAF) to create the new Safety and Fire Division (A/FBO/OPS/SAF). Some material is entirely new. The A Bureau organization chart ( 1 FAM 211 Exhibit 211.3 is also revised to reflect this change.)

2. This division manages the Department's Safety, Health, and Environmental Management program (SHEM) on a worldwide basis.

3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2 ).

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1. Remove and destroy the text of the old 1 FAM 210, as well as Exhibit 211.3 (issued under TL:ORG-69, dated 8-21-97; 115 pages total) and replace it with the attached revised subchapter 210 and Exhibit 211.3 (114 pages total).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, fill in the entry line for TL:ORG-00, and initial.

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**(A/FBO/OPS/SAF)**